



D33- 30 NOTICE OF INTENT TO VACATE

DATE _____

To Landlord: _____

Pertaining to unit located at _____ with a current Rental written or unwritten lease expiration date of _____.

This is my _____ days' notice I/we intend to terminate our tenancy and will be completely moved out with the unit ready for final inspection by no later than 5:00 p.m. on the date of _____. [If later than 5:00 p.m., tenant must make special arrangements with the landlord.] We understand that if we "hold over" past the expiration date, we will be responsible for rent, utilities, and other possible penalties resulting from our creating an inconvenience to the landlord and new tenants. I/we understand that a _____ days' written notice for nonrenewal must be given prior to the expiration date of the lease. We understand that we are responsible for paying rent and utilities through the end of the notice period called for in the Rental Agreement or until another approved tenant moves in. We understand that after we have met the terms of the Rental Agreement, the following will apply:

1. Our deposit [minus any charges such as: damages, cleaning, unpaid rent, unpaid late fees, unpaid utilities for which landlord could be held responsible, relocking in the case of unreturned or lost keys, etc] will be refunded within 30 days after we have moved out completely, returned our keys to the Landlord, and provided a written forwarding address. We understand that we should leave our dwelling in the same clean and undamaged condition as it was at the beginning of occupancy.

2. In the case of a broken lease, we understand that we will be responsible for all items listed above and also: A. a service fee for breaking the lease.

B. Re-rental expenses such as: i. advertising ii. rent and utilities for the period of the remainder of the lease or until the unit is re-rented whichever comes first.

3. The Landlord can complete the final inspection only after we have moved out completely.

Reasons for leaving: _____ Forwarding address: _____

In accordance with our Rental Agreement, we agree to allow the Landlord to show our dwelling to prospective Tenants at any and all reasonable times with prior notice.

Tenant _____ Date _____

Tenant _____ Date _____